

PAULERSPURY PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council

held on Thursday 21 MAY 2015

commencing at 7:30pm in Paulerspury Village Hall, High Street, Paulerspury

ANNUAL MEETING AGENDA

1A/15 ELECTION OF CHAIRMAN

i) To receive nominations.

It was resolved that Mr Barnes would be Chairman of Paulerspury Parish Council.

ii) The signing by the chairman of the Declaration of Office of Chairman and his/her undertaking to observe the Code of Conduct as adopted by Paulerspury Parish Council on 28 June 2012.

Mr Barnes signed the Declaration of Office and undertook to observe the Code of Conduct

2A/15 TO SIGN THE DECLARATIONS OF ACCEPTANCE OF OFFICE

Members to sign Declarations of Acceptance of Office of Member and to undertake to observe the Code of Conduct as adopted by Paulerspury Parish Council on 28 June 2012.

Members present signed the Declarations of Acceptance of Office of Member and undertook to observe the Code of Conduct

3A/15 ELECTION OF VICE CHAIRMAN.

It was resolved that Mr Batten would be Vice Chairman of Paulerspury Parish Council..

4A/15 TO CONFIRM THE RESPONSIBLE FINANCIAL OFFICER.

It was resolved that Mrs Down would continue as the Responsible Financial Officer

5A/15 TO CONFIRM BANK SIGNATORIES.

The council would continue its banking arrangements with the NatWest Bank, 173 Watling Street West, Towcester and the mandate for three signatories, (two councillors and the RFO) would continue as required by our Standing Orders. Councillors Mr Barnes, Mrs Sawyer, Mr Batten, and Mrs Bartlett were appointed as signatories to the account.

6A/15 REVIEW OF MEMBERS' INTERESTS FORMS

All Councillors are reminded that they must return their completed Register of Interest Forms to the Clerk by 24 June 2015

7A/15 TO CONFIRM ADVISORY GROUPS TO THE COUNCIL

Parish Council Liaison Group This group would continue on an ad hoc basis

Web site Group Thanks would be conveyed to Miss Lord for her work managing the parish website. Currently there was no need for a Web site Group

Parish Footpath Group Following the dissolution of the Parish Footpath Group in 2014 residents walking the public footpaths had been asked to inform the parish clerk of any maintenance issues requiring the attention of the council.

8A/15 TO APPOINT A REPRESENTATIVE TO THE FOLLOWING PUBLIC BODY.

The Village Hall Committee Mrs Sawbridge would continue as the Council's representative.

9A/15 TO AGREE THE DATES AND TIMES OF THE ORDINARY MEETINGS OF THE COUNCIL FOR THE ENSUING YEAR.

The Council resolved that the meetings would continue to be held on the last Thursday of each month commencing at 7:30 pm. The Annual Parish Meeting would continue to be held on the second Monday in the month of March

Members resolved that the date of the meeting to be held in December 2015 would be changed to Monday 14 December 2015.

10A/15 TO APPROVE THE ASSET REGISTER OF COUNCIL PROPERTY FOR INSURANCE RENEWAL PURPOSES.

The clerk had updated the Asset register. The Council resolved to accept the responsibility for insuring for loss or damage only those assets listed on the insurance documents. The Council had resolved (Minutes 40/03/15) that it had taken such security measures as it considered necessary to safeguard the assets and liabilities of the Parish Council.

11A/15 TO CONFIRM THE STANDING ORDERS AND THE FINANCIAL REGULATIONS OF THE PARISH COUNCIL (and make amendments recommended)

The Standing Orders and the Financial Regulations were confirmed by the council.

Ordinary Meeting of the Parish Council 21 May 2015

PRESENT: Mr Barnes (chairman), Mr Bloomfield, Mrs Sawyer, Mrs Thorburn, Mr Baker, Mrs Sawbridge, Mrs Bartlett

APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST.

Apologies for absence from Mr Batten and Mr Harvey were received and accepted.

Declarations of Interest Mr Bloomfield Item 61/5/15 a) cheque no 1498

57/5/15 **TO APPROVE AND SIGN THE MINUTES of 30 APRIL 2015**

The minutes of 30 April 2015 were approved and signed as a true record of the meeting.

58/5/15 **MATTERS ARISING**

All dealt with within the agenda

59/5/15 **MEMBERS OF THE PUBLIC AND PRESS**

District Councillor Mrs Barnes was the sole member of the public present. Mrs Barnes was congratulated on being returned as District Councillor for Tove Ward in the recently held District Council elections. Mrs Barnes is Chairman of the Development Control Committee at South Northamptonshire Council.

When questioned about the implementation of the infrastructure necessary for the forthcoming Towcester Extension, Mrs Barnes said that, due to an allocation of money from Government sources, this would commence sooner than previously anticipated.

60/5/15 **PLANNING MATTERS**

a) **S/2015/1001/MAF** Mr S Horne Paddock Land Adjacent to Cuttle Mill Nursery Paulerspury

Timber framed stable block to include tack room, store & manege.

Paulerspury Parish Council had **No objections** to this application.

b) **S/2015/1052/FUL** Mr Robert Jackson Folly Inn Watling Street Towcester

Replacement four windows in rear ground floor elevation, two first floor windows in side elevations and replacement door to first floor roof terrace at rear (retrospective)
Paulerspury Parish Council had **No objections** to this application

c) **S/2015/0472/TPO** Mr A Chappell Beech House, 12 High Street Paulerspury

Raise crown of one beech tree to 3.5 metres and reduce crown by 10%

SNC APPROVED

d) **S/2014/2421/FUL** Mrs Rebecca de Courcy Hillcrest Careys Road Pury End

Two storey front extension to create bay windows. Single storey side extension to create link to existing garage and new pitched roof over garage to replace flat roof. Single storey rear extension. Changes to existing doors and windows.

Appeal Lodged APP/Z2830/D/15/3018487

e) **S/2015/0872/FUL** Mr George Canning Tinkers Lodge 1 Plumpton End Paulerspury

1.8 metre closed board fence of approximately 50 metres on existing Northern property boundary.

WITHDRAWN

61/5/15 **FINANCE**

a) To receive April 2015 accounts, budget position and to approve payment of outstanding accounts.

			£
1945	Paulerspury Village Hall	Hall Hire	17.00
1946	N CALC	Subscription and Audit Fee	549.80
1947	M Down	Salary/Mileage/Office/Spinalls	488.80

The accounts and budget position were approved. Payments, as listed, were approved for payment as was payment to Mr Bloomfield (Cheque no 1948 in the sum of £92.07 for arms attached to the seat on Westy Road, Pury End) and Mr Blackwell (Cheque No. 1949 in the sum of £237.36 for mowing).

b) Update on the suggestions put forward for consideration following the Annual Parish Assembly

Details with regard to the bus shelter, notice board, village sign, defibrillator and play equipment would be brought to the meeting to be held on 25 June 2015.

It was resolved that the clerk would seek formal permission from the Trustees of the Sheila Gee 1997 Trust to place a dog bin on its land – Park Lane, Paulerspury. A H Contracts could supply and install a suitable bin for £170 +VAT and empty the bin charging £2.50 per week.

c) Westy Road seat. To consider remedial work.

Mr Bloomfield had fixed arms to this seat. A further quote was awaited for work to the platform

d) To confirm the insurance premium for the years 1 June 2015 – 31 May 2018

Three quotes had been obtained and the clerk had compared the schedules for disparities. A further quote would be sought before a final decision – delegated to Mr Barnes – would be taken.

e) To consider and approve the report of the Internal Auditor (to be read in conjunction with Section 4 of the Statement of Accounts 2015-2015

Having considered the report of the Internal Auditor the council resolved to approve it. There were no matters to be brought to the council.

62/5/15 **CORRESPONDENCE**

Letter from Mr Desmond Preece Reference Towcester Racecourse Application No. A/2015/0758

A letter had been received from Mr Preece seeking the support of the Parish Council with regard to Heathencote residents' disturbance resulting from activities at the Racecourse and the potential for further developments at the Racecourse. The Parish Council had already objected to the most recent application to surface the car park and install five lighting columns and was monitoring general disturbance emanating from the Greyhound Race Track.

63/5/15 **POPPY DISPLAY**

To determine the Parish Council's response to the Diocesan Advisory Committee's requirement re. the associated wording.

The Diocesan Advisory Committee's (DAC's) requirement for the poppy display and associated wording was discussed and the Parish Council Chairman was asked to write to Mrs Crawford, the Lay Chair of the Paulerspury Parochial Church Council, that the Parish Council did not wish to proceed with the project on the basis that the required wording must be the same as that on the existing adjacent memorial tablet. The Parish Council would, however, hope that the DAC might be able to reconsider its decision so as to permit the poppy wording to reflect the flower's provenance.

64/5/15 **SPINALLS FIELD**

a) To inform the Council of any issues raised via the inspection reports – see Inspection Reports File

Items of play equipment had been vandalised in the Pre School outdoor play area. Additional ties had been fixed to the football nets. A new bar was required on the stile leading from the field onto Lumber Lane. Mr Blackwell would be asked to effect this repair.

b) To confirm the June 2015 inspection rota. 31/1 MD, 7/8AT, 14/15 JS, 21/22 S.S 28/29 JB

Rota confirmed.

c) The Parochial Church Council had requested that they be allowed to run a Bar-B-Que at the same time as the Dog Show (13.06.15). This was agreed.

65/5/15 **ROAD MATTERS**

a) To consider the responses received from neighbours' consultations regarding the application to install double yellow lines at the entrance to Grays Lane from the A5.

The clerk had hand delivered letters to residents at 2,4,6,8,10, 11,12,14,16 and Saratoga, Grays Lane, Paulerspury NN12 7NW asking for their opinions with regard to the application of double yellow lines on this section of Grays Lane. Positive responses had been received from four residents and none received against the scheme. Mr Baker and the clerk would complete the application.

b) To record actions taken by the clerk.

Kerbside edge at Orchard Cottage reported to Street Doctor for repair

Light no 15 had been reported to Aylesbury Mains and repaired.

Traffic accident records are made available by Northamptonshire County Council some two months or so after an accident occurs.

c) Update on the Shutlanger road in Heathencote.

Mrs Sawyer

Matters have improved somewhat of late. Miss Ewers, Enforcement Officer at SNC was monitoring traffic, noise and lighting.

66/5/15 **ALLOTMENT SITE**

a) To consider one vacant allotment garden.

The vacant allotment having been advertised within the parish would be let to a resident of Stoke Bruerne on an annual basis.

67/5/15 **TO CONSIDER THE PUBLICATION WITHIN THE PARISH OF REGULARISING NOTICES REGARDING EXISTING RIGHTS OF WAY**

The Parish Council resolved to apply to make a Modification to the Definitive Map. The Parish Council would approach the Trustees of the Sheila Gee Trust 1997 with a view to making the track way between RU 7 and RU 8 a Right of Way

68/5/15 **MATTERS FOR URGENT ATTENTION AND FOR THE NEXT MEETING**

Proposal to use a section of Spinalls Field for Crown Green Bowls

25 JUNE 2015 PAULERSPURY VILLAGE HALL 7:30 pm

The meeting closed at 10.02 pm.