

**PAULERSPURY PARISH COUNCIL**

Minutes of the Meeting of the Parish Council

held on THURSDAY 25 FEBRUARY 2016

at 7:30 pm in Paulerspury Village Hall, High Street, Paulerspury

**PRESENT:** Mrs Sawyer (Chairman), Mr Batten (Vice Chairman), Mr Bloomfield, Mr Baker, Mrs Collins, Mrs DeRitter, Mr Harvey, Mr Barnes, Mrs Sawbridge, Mrs Bartlett, Mr Davey-Turner

24/2/16 **ACCEPTANCE OF APOLOGIES FOR ABSENCE**

None

25/2/16 **MEMBERS' DECLARATION OF INTEREST** *for items on the agenda and update of Interests where required.*

Mrs Sawyer Item 29/2/16 e)

26/2/16 **TO APPROVE AND SIGN THE MINUTES OF 28 JANUARY 2016**

The minutes of 28 January 2016 were approved and signed as correct

27/2/16 **MATTERS ARISING**

All matters arising from the previous meeting would be dealt with as agenda items

28/2/16 **MEMBERS OF THE PUBLIC AND PRESS**

4 members of the public were present at the meeting. Apologies for absence were received from District Councillor Mrs Barnes.

Comments were made to inform councillors of matters appertaining to planning applications listed on the agenda.

29/2/16 **PLANNING MATTERS**

a) **S/2016/0143/FUL Mrs R de Courcy Ireland Hillcrest Careys Road, Pury End**

Demolish existing house and build new house on existing site

Paulerspury Parish Council had **NO OBJECTIONS** to this application

b) **S/2016/0151/FUL & 0152/LBC Mr and Mrs C Hobson**

Conversion of part of barn to dwelling

Paulerspury Parish Council had **NO OBJECTIONS** to this application

c) S/2016/0170/PA Mr and Mrs P Jaye Manor Farm 1 Careys Road Pury End

Determination as to whether prior approval is required (under Class Q of Part 3 of the above Order) for the change of use of an agricultural building to a dwellinghouse (Use Class C3) in respect of: the transport and highways impacts of the development; noise impacts of the development, contamination risks on the site; flooding risks on the site; whether the siting and location of the buildings makes it impractical or undesirable to change the use; and the design and external appearance of the building.

The Parish Council expressed their concern about certain matters that SNC should take into account prior to deciding whether or not a formal planning application is required. These are as follows. The proposed external appearance was undesirable and unlikely to enhance the locality. Careys Road was very narrow so additional development was to be questioned. The Parish Council was informed that the Llamas which currently occupy the barn will be relocated off this site. The Parish Council remains consistent in that the confines should not be breached in order to accommodate further development.

d) S/2016/0182/PA Mrs D Wilkes Normandy Barn off High Street Paulerspury

Determination as to whether prior approval is required (under Class Q of Part 3 of the above Order) for the change of use of an agricultural building to a dwellinghouse (Use Class C3) in respect of: the transport and highways impacts of the development; noise impacts of the development, contamination risks on the site; flooding risks on the site; whether the siting and location of the buildings makes it impractical or undesirable to change the use

The Parish Council expressed their concern about certain matters that SNC should take into account prior to deciding whether or not a formal planning application is required. These are as follows. This construction was imported from France by the previous owner of Brooke Cottage. In the region of five hardy outdoor hobby sheep grazed the ground keeping the grass manageable. The existing structure does not seem suitable for conversion.

There was no indication of where the access to this barn might be. The access off a narrow road via Brooke Cottage was unsuitable and therefore the addition of further traffic here was to be discouraged. Cuttle Mill is a narrow historic Holloway and additional access points should be resisted. . The Parish Council remains consistent in that the confines should not be breached in order to accommodate further development.

Mr Batten, Vice Chairman, chaired the meeting at this point.

e) S/2016/0316/MAF Towcester Racecourse Co Ltd Towcester Racecourse.

Temporary surfacing of the existing car park and the erection of 5no 8 metre lighting columns and associated lighting.

No specifications of the Stadium lights, their direction or operational details were included in this application. Current local investigation indicates that the Stadium lights currently illuminate approximately 370 acres which gives concerns regarding light pollution and the effect on the Environment. Paulerspury Parish Council therefore **OBJECTED** to this application

Mrs Sawyer resumed the chair.

f) Confines Update from the Working Party

Questions which emerged from the initial meeting had been forwarded to South Northamptonshire Council (SNC).

- i) Would there be consultation between SNC and parish councils? Yes
- ii) When might any such consultation take place? *Beginning of March 2016*  
Mr Alan Munn had been named as the planning officer for Paulerspury
- iii) When would a Draft of the Local Development Scheme (LDS) be available and when would its adoption be completed? *To date no date available.*

The working party would discuss matters further with Mr Munn.

30/2/16 **FINANCE**

- a) i) To receive January 2016 accounts, budget position and to approve payment of outstanding accounts.

Chq. No	Payee	Account details	£
2018	PDC	Computer purchase	370.00
2019	AW	Allotment supply	36.90
2020	Paulerspury Village Hall	Hall Hire	38.00
2021	W J Hutchings and Sons	Tree Felling	432.00
2022	A H Contracts	Dog Bin Emptying	12.00
2023	M Down	Salary/Mileage/Office	506.47

The January 2016 accounts, budget position and payment of the outstanding accounts were approved. Payment was also approved for:

Cheque No. 2024 Aylesbury Mains £152.40 Light Repair  
 Cheque No. 2025 Mrs J Collins £21.00 SNC Entertainment Licence for QE II Event  
 Cheque No. 2026 N J Blackwell £1,052.40 Parish Maintenance and Allotment Hedges  
 Cheque No 2027 Fields in Trust £95.00 Annual Subscription

- a) ii) To confirm payment of £124.74 – reimbursement of TalkTalk credit (2012-2013) to clerk

Payment confirmed

- a) iii) To confirm reimbursement (2008) payment to the clerk for a computer.

Payment confirmed at £300.00 as per Clerk’s Contract. The Clerk’s Annual Appraisal had been carried out by Mrs Sawyer and both parties had signed the form. No issues were raised.

b) Parish Street Lighting To consider update options

Mrs Collins, Mr Davey-Turner and Mrs Sawbridge agreed to form a Working Party to look at this issue in depth reporting back to the Parish Council at a later date. Parishes had been identified where updates had already taken place and comparisons could be made.

c) Notepaper design Mr Baker

Mr Baker would discuss potential designs with Miss Andrea Lord and report back to the meeting to be held on 31 March 2016

d) Updates from the Working Groups

i) Spinalls Field Mrs Bartlett and Mrs Sawyer

Further success was reported. Dependent upon votes cast in Tesco shops in Brackley and Towcester a grant of £8k, £10k or £12K would be forthcoming.

Wicksteed was the chosen provider for the awarded allocation – 2-8 year olds Climbing Frame, Teenagers Multifunction Goal Area, 2 Picnic Tables. Installation to commence mid April

ii) Defibrillators Mrs DeRitter and Mr Batten

a) To confirm the decommissioning of the Public Telephone kiosk situated in Lower Street, Pury End, the removal of the telephony equipment and the conversion of the kiosk to an Emergency Only status.

This was confirmed by the Council

b) To confirm the purchase and adoption of this telephone kiosk by Paulerspury Parish Council for the purpose of housing a Defibrillator

This was confirmed by the Council

c) To confirm that Paulerspury Parish Council will thereafter be responsible for the maintenance of the kiosk

This was confirmed by the Council

d) To confirm the purchase of a defibrillator and the undertaking of the ongoing maintenance costs.

This was confirmed by the Council subject to costings provided in good faith to the sum of £1,400.00.

A formal agreement would be drawn up between the Governors of Paulerspury CE Primary School and the Parish Council.

Parish councillors would carry out the required weekly/monthly/annual checks. First Responders would be sought from parish residents. All residents in the parish would receive a laminated card detailing the location and workings of a defibrillator. At a later date East Midlands Ambulance Service would be invited to attend a public meeting to instruct residents on how to use a defibrillator.

iii) Bus Shelter      To consider quotes

Mr Barnes

To date Mr Barnes had quotes from two suppliers for the shelter and one for the base.

Residents in the vicinity of the proposed bus shelter siting would be contacted by letter to ascertain their opinions.

e) Best Village Competition

Mrs DeRitter

Mrs Collins, Mrs DeRitter and Mrs Bartlett had visited villages which had previously been successful in this competition. An entry for Paulerspury would be completed for 2016.

f) To affirm that the Council is satisfied with the Internal Audit procedure and that all risks have been assessed and competently managed.

The Parish Council had reviewed all its risks appertaining to the business of the Council and set in place measures to ensure the risks were effectively managed. The independence of the appointed Internal Controller and allocated Internal Auditor, their competence and integrity and that of the clerk was monitored by the Council. [Reporting at all regular meetings. Risk Assessments undertaken and outcomes managed]

Details were supplied in full of all financial transactions and the current financial position and budget position evidenced at the monthly meeting of the Parish Council.

The Council was mindful of the requirement to manage resources effectively and to give value. At all times policies, laws and regulations were adhered to

g) To confirm the Annual Risk Inspection (2016)

Mrs Sawyer undertook to carry out the Annual Risk Inspection jointly with the clerk. Date to be arranged.

h) Permission to close the Spinalls Field Co-operative Bank account

Permission confirmed

i) To consider the provision of some flowering trees within the new hedge on the Allotment Garden.

Up to 5 flowering trees would be purchased.

31/2/16 **CORRESPONDENCE**

Letter from Paulerspury Parochial Church Council seeking permission to use Spinalls Field for their Annual Church Fete on Saturday 11 June 2016.

Permission was granted for this function. A copy of the insurance cover held by St James' Church was evidenced – Products and liability £10M

32/2/16 **SPINALLS FIELD**

a) To inform the Council of any issues raised via the inspection reports – see Inspection Reports File

Mr Blackwell had dug out the ditch once more and had been asked to remove the moss which had grown on the surface under the senior swings.

b) To confirm the March 2016 inspection rota. 6/7 DB, 13/14 MH, 20/21 EB, **27/28 JS**

33/2/16 **ROAD MATTERS**

a) To record actions taken by the clerk.

Potholes. The clerk had reported 15 potholes for attention. Following a meeting with the Highways Inspector it was confirmed that the majority did not fit the 50mm straight side depth at the outer rim of the pothole although in some cases this was greatly exceeded when measured at the centre.

Stony Hill would be undergoing major patching work.

The High Street in front of the bus shelter was on a four month ticket for repair, likewise Tews End Lane potholes.

Weight Restriction Order. A Weight Restriction Order on a minor road would not serve any purpose according to Mrs Howard of Kier WSP as builders' merchants vehicles and delivery vehicles are often below the stated weight. Any vehicle can enter a restricted area if they are legitimately delivering within the zone.

“Priority” sign for Church Hill Mrs Howard said this would be a difficult place to site a sign as it due to the lack of forward visibility. Investigations were ongoing.

Parking in Careys Road was again mentioned.

A replacement rubbish bin had been requested for the bus stop at Grays Lane.

A letter would be sent to the developer of the Barn off Cuttle Mil Lane asking that the verges in the vicinity of this building be repaired once work on the barn has been completed.

b) To report on the meeting held with PC Jan Powell regarding the traffic movements on the Heathencote road.

Due to unforeseen understandable circumstances this meeting was cancelled by P C Powell. It

would be rearranged.

b  
34/2/16 **QUEEN ELIZABETH II OFFICIAL 90<sup>TH</sup> BIRTHDAY CELEBRATION – 11 JUNE 2016**

Report on the meeting held on 25 January 2016

Mr Baker

Mr Baker reported that a very positive meeting had been held. All areas were progressing well. Requests for permission to hold a bonfire on the field and to allow a sleepover on the field were granted. A firework display was under discussion and had the approval of the parish council. Permission was granted to open a bank account specifically for the event.

Mr and Mrs Grimsey of the Barley Mow were raising money for the event via a race night and jam jars for a change collection had been distributed throughout the parish.

35/2/16 **ANNUAL PARISH ASSEMBLY** Monday 14 March 2016

To confirm the provision of light refreshments.

Permission was granted to the clerk to purchase refreshments for this event.

36/2/16 **ANNUAL PARISH LITTER PICK**

To consider the date – 9 April 2016 Date confirmed

**MATTERS FOR URGENT ATTENTION AND FOR THE NEXT MEETING**

**31 MARCH 2016 PAULERSPURY VILLAGE HALL 7:30 pm**

*Maggie Down*

Maggie Down Clerk and RFO to Paulerspury Parish Council

21.02 2016