

**PAULERSPURY PARISH COUNCIL**

Minutes of the Meeting of the Parish Council

held on Thursday 27 February 2014

commencing at 7:30pm in Paulerspury Village Hall, High Street, Paulerspury

**PRESENT:** Mr Barnes (Chairman), Mr Brice (Vice Chairman), Mr Lydon, Mr Bloomfield, Mrs Sawbridge, Mrs Bartlett, Dr Hooker.

15/2/14 **APOLOGIES FOR ABSENCE** (reason for absence to be advised)

Apologies were accepted from Mrs Sawyer, Mr Batten, Mrs Thorburn and Mr Blackwell

16/2/14 **MEMBERS' DECLARATION OF INTEREST** *for items on the agenda and update of Interests where required.*

No declarations of interest were made.

17/2/14 **TO APPROVE AND SIGN THE MINUTES OF 30 January 2014**

The minutes of 30 January 2014 were approved and signed as a correct record.

18/2/14 **MATTERS ARISING**

4/1/14 Erosion of grass verges.

The Clerk

Mrs Howard, Community Liaison Officer of the Northamptonshire County Council's (NCC) Highways Department said that if it could be shown that Church Green and Doctor's Green were registered greens then, providing the council complied with highway standards, the Parish Council was at liberty to install "dragons teeth" as a protective measure against the encroachment of vehicular traffic.

Having taken advice from Mrs Howard Mr Barnes informed the meeting that, in accordance with the contract the parish council had with NCC, it was a requirement that verges should extend for at least 1.5 metres from the highway edge. It was therefore resolved that the self sets currently outgrowing on Church Hill verge should be cut back to the original hedge line (confirmed by searches as the highway boundary) to afford improved vision for motorists and an element of safety for pedestrians there being no footway at that point.

19/2/14 **MEMBERS OF THE PUBLIC AND PRESS**

Nine members of the public were present including District Councillor Mrs Barnes.

Mrs Barnes informed the meeting that the new South Northamptonshire Council (SNC) office building was to be named "The Forum". For the fourth year SNC would not be increasing the

Council Tax demands. Northamptonshire villages were currently experiencing an disproportionate requirement for new houses, in order to boost the numbers required by Northampton Borough Council to meet its deficit.

Mrs Jay, Manor Farm, Careys Road, Pury End apprised council members of a forthcoming planning application for Manor Farm.

Haymaker Energy delivered a short presentation on their forthcoming Solar Farm Proposal for Homestead Farm.

20/2/14 **PLANNING MATTERS**

- a) **S/2014/0166/FUL** Mr C Billingham Ashtons Farm, Alderton Road Paulerspury  
Front Porch.

The Parish Council had **No Objections** to this application.

- b) **S/2013/1695/FUL** Mr R Fearn 24 Tews End Lane Paulerspury  
Single storey rear extension to form a garden room **SNC APPROVED**

- c) **S/2013/1645/TPO** Paulerspury Parish Council Allotment Site  
Plumpton End Paulerspury  
Remove ivy and deadwood from ash tree and reduce by 1.5 metre **SNC APPROVED**

- d) **S/2013/1689/FUL** Mr Andrew Thorburn The Gables  
Tews End Lane Paulerspury  
Two storey rear extension & new window to front **SNC APPROVED**

- e) **S/2013/1681/FUL** Abbeymill Homes 43 Lumber Lane,  
Paulerspury  
New detached dwelling with detached garage (amended from S/2012/0426/FUL incorporating repositioning of house, garage, bin and cycle store to garage, utility extension to rear of dwelling, changes to window positions, sizes and new windows, addition of a sun tunnel and internal floor rearrangement) (retrospective)  
**SNC APPROVED**

- f) **S/2014/0053/PC** D A Bird Pury End Quarry and Landfill Paulerspury  
Variation of condition 3 of planning permission to change the use of the stone preparation shed to storage shed for bags of cut limestone **NO OBJECTIONS**

- g) **S/2013/1538/FUL** Mrs J Lepper 40 High Street Paulerspury  
New dwelling at 32 High Street **SNC APPROVED**

h) **S/2014/0006/MAO** It was resolved that Mr Barnes would represent the Parish Council at the Planning Meeting to be held on 13 March 2014.

21/2/14 **FINANCE**

a) To receive JANUARY 2014 accounts, budget position and to approve payment of outstanding accounts.

			£
1845	Anglian Water	Allotments water supply	34.10
1846	Paulerspury Village Hall	Hall Hire	27.00
1847	Aylesbury Mains	Light repair	55.20
1848	Lens Scapes	Photographs	12.00
1849	M Down	Salary/Mileage/Office	470.85

The accounts and budget position for January 2014 were approved and the payment of outstanding accounts was also approved.

b) **Interim Audit Report**

Council members had received a copy of the Interim Audit Report which confirmed that the accounts had been prepared on the current accounting procedure and all other matters were in accordance with current regulations. Standing Orders were amended to reflect the date (Accounts and Audit (England) Regulations 2011) of the latest regulations.

c) **To affirm that Paulerspury Parish Council has an adequate and effective system of internal audit and risk management.**<sup>1</sup>

The Parish Council had reviewed all its risks appertaining to the business of the Council and set in place measures to ensure the risks were effectively managed. The independence of the appointed Internal Controller and allocated Internal Auditor, their competence and integrity and that of the clerk was monitored by the Council.

Full details of all financial transactions and the current financial position and budget position were tabled at the monthly meeting of the Parish Council.

The Council was mindful of the requirement to manage resources effectively and to give value. At all times, laws, regulations and policies are adhered to.

The Council was satisfied that Audit planning was competently carried out, the scope was comprehensive and the reporting system apposite.

d) Cheque no. 1818 in the sum of £25.00 – Membership of Fields in Trust had not been received. A replacement cheque would be issued.

22/2/14 **CORRESPONDENCE**

**St James the Great Parish Church** Letter of thanks received for the recent donation.

<sup>1</sup> Accounts and audit (England) Regulations 2011. Reg 6

23/2/14 Paulerspury Good Neighbours Letter of thanks received for the recent donation  
**SPINALLS FIELD**

a) To inform the Council of any issues raised via the inspection reports – see Inspection Reports File

Brambles to be cut back within Spinalls Field to the rear of Lumber Lane and overhanging growth on Lumber Lane.

Rough edge identified on the Serpentine seat – awaiting drying out of wood.

Evidence was provided of the current insurance cover ( expiry Noon 1 March 2015) for N J Blackwell Garden Services.

b) To confirm the March 2014 inspection rota. 2/3 EB, 9/10 RB, 16/17 AH, 23/24 AT, **30/31 JS**

24/2/14 **NEW HOMES BONUS** Mr Barnes

This would be publicised on 10 March 2014 at the Annual Meeting of the Parish and a synopsis of the application procedure would feature on the parish website.

25/2/14 **TO CONFIRM DATE FOR THE ANNUAL VILLAGE “CLEAN UP”**

The date was confirmed as 5 April 2014.

26/ 2/14 **TO CONFIRM DATE FOR ANNUAL RISK ASSESSMENT INSPECTION**

Mrs Bartlett would accompany the clerk on the Annual Risk Assessment – date to be mutually agreed.

27/2/14 **ROAD DEFECTS**

- a) To record actions taken by the clerk. The Clerk  
b) To consider damage to pavement outside Dorkingham House  
c) To confirm works to be carried out under the Parish Enhancement Gang Scheme

28/2/14 **TO CONFIRM ATTENDEES AT THE CPRE ROADSHOW 10 APRIL 2014**

29/2/14 **MATTERS FOR URGENT ATTENTION AND FOR THE NEXT MEETING**

**7:30 pm THURSDAY 27 MARCH 2014 PAULERSPURY VILLAGE HALL**

*Maggie Down*

Maggie Down Clerk and RFO to Paulerspury Parish Council 23.2.14