

PAULERSPURY PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council

held on Thursday 30 May 2013

commencing at 7:30pm in Paulerspury Village Hall, High Street, Paulerspury

APOLOGIES

None from any members of the public or press

1A/13 ELECTION OF CHAIRMAN

Mr Bloomfield, seconded by Mr Batten, proposed Mr John Barnes for this position. There being no other nominations Mr Barnes was duly elected as chairman.

2A/13 SIGNING THE DECLARATION OF OFFICE AND UNDERTAKING TO OBSERVE THE CODE OF CONDUCT BY THE CHAIRMAN.

Mr Barnes signed the Declaration of Office and the undertaking to observe the Code of Conduct.

3A/13 APOLOGIES.

Apologies were received and accepted from Mrs Sawbridge, Mr Brice and Mrs Thorburn.

4A/13 ELECTION OF VICE CHAIRMAN.

Mr Barnes, seconded by Mr Bloomfield, proposed Mr Brice for this position. It was resolved that Mr Brice would be Vice Chairman.

5A/13 TO RE-AFFIRM THE RESPONSIBLE FINANCIAL OFFICER.

It was resolved that Mrs Down would be the Responsible Financial Officer.

6A/13 TO CONFIRM BANK SIGNATORIES.

The council would continue its banking arrangements with the NatWest Bank, 173 Watling Street West, Towcester and the mandate for three signatories, (two councillors and the RFO) would continue as required by our Standing Orders. Mr Barnes, Dr Hooker, Mr Batten, and Mr Brice would continue to be the nominated councillors.

7A/13 **TO APPROVE THE ASSET REGISTER OF COUNCIL PROPERTY AND REVIEW INSURANCE POLICY**

The assets as listed were confirmed as correct. The Council resolved to accept the responsibility for insuring for loss or damage only those assets listed on the insurance documents.

The Council had resolved (Minutes 48/3/13 b) that it had taken such security measures as it considered necessary to safeguard the assets and liabilities of the Parish Council.

8A/13 **TO CONFIRM ADVISORY GROUPS TO THE COUNCIL**

Parish Council Liaison Group. Confirmed

Web site Group. Confirmed

Parish Footpath Group Confirmed

9A/13 **TO APPOINT A REPRESENTATIVE TO THE FOLLOWING BODIES.**

The Village Hall Committee

Mrs Sawbridge was appointed to be the Parish Council representative for this committee.

10A/13 **TO AGREE THE DATES AND TIMES OF THE ORDINARY MEETINGS OF THE COUNCIL FOR THE ENSUING YEAR.**

That the meetings would continue to be held on the last Thursday of each month commencing at 7:30 pm with the exception of the month of May when the meeting would be held in accordance with rules relating to a General Election if held in May 2014 and that the Annual Parish Meeting continues to be held on the second Monday in the month of March or be moved to a date not later than 1 June 2014 (inclusive).

Members resolved that the date of the meeting to be held in December 2013 would be changed to Monday 16 December 2013.

11A/13 **TO CONFIRM THE STANDING ORDERS AND THE FINANCIAL REGULATIONS OF THE PARISH COUNCIL (and make amendments if recommended)**

There being no amendments the current Standing Orders and Financial Regulations were confirmed.

73/5/13 **MEMBERS' DECLARATION OF INTEREST** *for items on the agenda and update of Interests where required.*

Mr Batten

Item 78/5/13

74/5/13 **TO APPROVE AND SIGN THE MINUTES OF 25 April 2013**

The Minutes of 25 April 2013 were signed as a true record.

75/5/13 **MATTERS ARISING**

69/4/13 Response from the management at the BP Garage, A5 Paulerspury, in response to the request regarding litter collection. Mr Barnes

Mr Barnes had spoken to the manager who said they would monitor the situation in future. In the main the litter was adjacent to a litter bin rather than inside it. The council would maintain an interest in the situation.

70/4/13 Oil tank alarms. The Clerk

Oil tank alarms were not available through South Northamptonshire Area Support Team (SNAAT) but were widely available via the Internet

76/5/13 **MEMBERS OF THE PUBLIC AND PRESS**

Three members of the public were present including County Councillor, Mr Allen Walker and District Councillor, Mrs Barnes.

Mr Barnes welcomed Mr Walker as our newly elected County Councillor.

Mr Walker said he represented all his constituents irrespective of their political persuasions. He would endeavour to attend all monthly council meetings and was eager to assist in any way.

Mrs Barnes expressed concern that further financial cuts by the Government were to be expected from 2015 by District Councils.

77/5/13 **PLANNING MATTERS**

a) **S/2013/0557/MAF** Towcester Racecourse
Towcester Racecourse London Road Towcester
(Paulerspury parish)

Excavation of soils from land at the edge of the manmade pond for land raising purpose within the confines of the Racecourse

The Parish Council had **No Objections.**

b) **S/2013/0622/LDP** Certificate of Lawfulness (Proposed) Mr K Muggeridge 4 Vine End Paulerspury

Loft conversion with dormer to rear

This proposal is totally out of proportion and would harm the appearance of the development. The roof lights are not aesthetically acceptable in this situation. Had this design been presented to the council when the estate was initially planned, this council would not have supported it.

- c) New Homes Bonus Consultation and response. Report by Mrs Thorburn

Mr Barnes would respond on behalf of the council. It was felt that the Parish Council should be involved in the assignment of the accrued money given that the council had local knowledge of the community.

- d) Proposed Towcester Southern Extension – Report on the meeting held on 9 May 2013.

Mr Barnes

Despite Mr Barnes detailing concerns regarding the effect to the residents of Paulerspury due to the projected increase in traffic on the A5, the Highways Agency’s evaluation procedures had indicated that there would be no such disadvantage. Otherwise, there were no objections to the proposed Extension.

- e) Response from Mr Robert Fallon SNC None received to date.

78/5/13

FINANCE

- a) To receive April 2013 accounts, budget position and to approve payment of outstanding accounts.

			£
1778	Paulerspury Village Hall	Hall Hire	17.00
1779	Anglian Water	Allotment supply	9.49
1780	N J Blackwell	Mowing	814.08
1781	M Down	Internet Security	24.99
1782	D Batten	Mileage to meeting	15.00
1783	M Down	Office/Salary/Mileage	501.55
		TOTAL	1382.11

- b) To approve Section 1 and Section 2 of the Statement of Accounts 2012 -2013

The council resolved to approve Section1- Accounting statement and confirmed Section 2 - Annual governance statement for the year 2012-2013. These were signed by the Chairman, Mr Barnes and the Responsible Financial Officer, Mrs Down.

The notice advising that the accounts were available for public scrutiny had been placed on the village noticeboard on 27 May 2013.

No issues had been raised regarding the accounts by the Internal Auditor, Mrs Isaacs

- c) To consider support for South Northamptonshire Area Support Team (SNAST)

A subscription fee of £10.00 was approved for payment.

d) Flag Pole - Purchase and placement¹.

Mr Batten

Subject to the agreement of the residents adjacent to Church Green the flag pole would be placed on this green.

Details regarding the choice of flags, dates of flying the flags, storage of flags and operational duties would be discussed at the meeting to be held on 27 June 2013.

e) To consider additional lengths of verges for future maintenance thereof.

N J Blackwell Services were asked to add the following sections of roadside verges to the Parish Council Urban Mowing Schedule.

- Vision splay A5 junction with Grays Lane
- Vision splay Westy/Cowpastures
- Frontage of Nos. 2 and 4, Kennel Lane
- Section of verge adjacent to 104 High Street – forming part of the Vine End development

To be determined.

- Section of verge opposite East and West Tithe Barn, High Street.

f) To appoint Internal Control year 2013 -2014

Dr Hooker was confirmed as Internal Control for the year 2013-2014

79/5/13 **CORRESPONDENCE**

None received

80/5/13 **SPINALLS FIELD**

a) To inform the Council of any issues raised via the inspection reports – see Inspection Reports File

b) To confirm the June 2013 inspection rota. NB 2/3, JB 9/10, JS 16/17, SS 23/24, BL 30/1

Repairs to the surface of the senior swing would be carried out by N J Blackwell Garden Services.

N J Blackwell Garden Services would attach pigeon deterrent spikes to the top rail of both sets of swings.

c) To consider the report of the tree inspection. The Clerk

Agenda item for 27 June 2013.

¹ Highways Act 1980, s 144

d) Request from SNC to hold Sporting Village Games activities on Spinalls Field 30 July 2013 and 13 August 2013

This was agreed

81/5/13 **ROAD DEFECTS**

To record actions taken by the clerk.

The Clerk

- MGWSP advised that trees were in need of attention on Plumpton End
- Blocked drain situated outside The Vine House Hotel attended to.
- Community Enhancement Gang due to be in the village repairing pot holes 3 June 2013

82/5/13 **MATTERS FOR URGENT ATTENTION AND FOR THE NEXT MEETING**

- Organisations listed on the parish website would be asked to issue contact email addresses.
- A letter of thanks would be sent on behalf of the council to Mr Bunny Ingram for his assistance to the parish during the eight years he served as County Councillor for the parish.
- The clerk would enter the War Memorial into the Northamptonshire Royal British Legion competition .
- Post and rail for section of RU11. Explore possibilities.

83/5/13 **DATE OF NEXT SCHEDULED PARISH COUNCIL MEETING**

7:30 pm THURSDAY 28 JUNE 2013 PAULERSPURY VILLAGE HALL

The meeting closed at 9:45 pm