

PAULERSPURY PARISH COUNCIL

FREEDOM OF INFORMATION ACT 2000

Paulerspury Parish Council has adopted the model scheme for Parish Councils (core classes only). The documents available to the public under the scheme are listed below.

1 COUNCIL INTERNAL PRACTICE AND PROCEDURE

Minutes of council, committee meetings – limited to the last 2 years.

Procedural Standing Orders

Council's Annual Report to Parish Assembly

2 CODE OF CONDUCT

Members declaration of Acceptance of Office

Members register of Interests

Register of Members Interests Book

3 EMPLOYMENT PRACTICE AND PROCEDURE

Terms and conditions of employment

Job descriptions

4 PLANNING DOCUMENTS

Responses to planning applications (in *Draft* if prior to approval by the Council)

5 AUDIT AND ACCOUNTS

Annual Return form – limited to the last financial years

Annual Statutory report by auditor – limited to the last financial year

Receipt/payment books, receipt books of all kinds, bank statements from all accounts – limited to last financial year

Precept request – limited to last financial year

Financial Standing Orders and regulations

Assets register

Risk Assessments

Applications for inspection of the above should be made in writing to:

The Clerk of the Council

Mrs Maggie Down

Scots Corner

High Street
Paulerspury
Northamptonshire
NN12 7NA

Copies may be made at a charge as may be set from time to time by the Council in accordance with the above Act.