

PAULERSPURY PARISH COUNCIL

Councillors are hereby summoned and Members of the Public and Press are invited to attend

the Annual Meeting of the Parish Council and the ensuing Meeting of the Parish Council

to be held on Monday 17 MAY 2021

commencing at **7:30pm** in Paulerspury Village Hall, High Street, Paulerspury

ANNUAL MEETING AGENDA

1A/21 ELECTION OF CHAIRMAN¹

i) To receive nominations.

ii) The signing by the chairman of the Declaration of Office of Chairman and his/her undertaking to observe the Code of Conduct as adopted by Paulerspury Parish Council on 28 June 2012.

2A/21 APOLOGIES.

3A/21 ELECTION OF VICE CHAIRMAN.

4A/21 CO-OPTION TO PAULERSPURY PARISH COUNCIL²

5A/21 TO CONFIRM THE RESPONSIBLE FINANCIAL OFFICER.

6A/21 TO CONFIRM BANK SIGNATORIES.

7A/21 DISTRIBUTION OF MEMBERS' INTERESTS FORMS

8A/21 TO APPOINT A REPRESENTATIVE TO THE FOLLOWING PUBLIC BODY.

The Village Hall Committee

9A/21 TO AGREE THE DATES AND TIMES OF THE ORDINARY MEETINGS OF THE COUNCIL FOR THE ENSUING YEAR.

10A/21 TO APPROVE THE ASSET REGISTER OF COUNCIL PROPERTY FOR INSURANCE RENEWAL PURPOSES.

11A/21 TO CONFIRM THE STANDING ORDERS AND' THE FINANCIAL REGULATIONS OF THE PARISH COUNCIL (and make amendments if recommended)

¹ LGA 1972 ss15(2)

² Representation of the People Act 1985 s21

Ordinary Meeting of the Parish Council 17 May 2021

58/5/21 **MEMBERS' DECLARATION OF INTEREST** *for items on the agenda and update of Interests where required.*

59/5/21 **TO APPROVE AND SIGN THE MINUTES OF THE PARISH COUNCIL MEETING FOR 29 April 2021**

60/5/21 **MATTERS ARISING ON THE MINUTES**

Matters arising to be addressed via agenda headings

61/5/21 **MEMBERS OF THE PUBLIC AND PRESS**

Comments are welcome from those attending the meeting. The total time allowed for this item is 15 minutes with a maximum of 3 minutes per speaker. Further public comment during the meeting is permissible only at the invitation of the Chairman.

62/5/21 **PLANNING MATTERS**

a) (Appeals) Planning reference **S/2020/0945/MAO** Land to rear of 27 High Street Paulerspury

b) **S/2021/0499/LBC** Mr S Wilkins Nelsys Cottage 49 High Street Paulerspury
Amendment Details - Description change

Replace leaking glass roof in conservatory *with a combination of roof tiles and timber* and replace existing blown glass roof window in kitchen.

c) **WNS/2021/0305/LBC** Mr A Carse Old Smithy Shutlanger Road Heathencote

Proposal Internal alterations to former smithy including: remove existing cobbled floor and replace with flagstones; Install two roof lights to rear elevation; replace existing window to front elevation; block up existing external doorway internally; reinstate internal doorway to allow access to main cottage.

d) **S/WNS/2021/0225/LBC** Mrs Lyndsey McIntosh 18 Lumber Lane, Paulerspury,

Replace thirteen timber framed windows with double glazed windows

63/5/21 **FINANCE**

a) To receive May 2021 accounts, budget position and to approve payment of outstanding accounts.

Chq. No	Payee	Account details	£
2546	I Westall	Zoom Facility	14.39
2547	M Down	Office/Salary/Mileage	683.79
2548	NCALC	Clerk Training S106	38.00

- a) To consider insurance quotes
- b) Solar Park Payment
- c) To consider the Annual Risk Assessment requirements.

64/5/21 **CORRESPONDENCE**

65/5/21 **SPINALLS FIELD**

- a) To inform the Council of any issues raised via the inspection reports – see Inspection Reports File
- b) S106 Agreement

66/5/21 **ROAD MATTERS**

- a) To record actions taken by the clerk.

67/5/21 **TO CONSIDER THE FORTHCOMING Q E II CELEBRATION**

68/5/21 **ANNUAL PARISH ASSEMBLY - TO CONSIDER ANY MATTERS RAISED.**

69/05/21 **CHAIRMAN'S BRIEF TO THE NEWSLETTER AND THE WEBSITE**

70/05/21 **MATTERS FOR URGENT ATTENTION OR FOR THE NEXT MEETING**

THURSDAY 24 JUNE 2021 PAULERSPURY VILLAGE HALL 7:30 pm

Maggie Down Maggie Down Clerk and RFO to Paulerspury Parish Council
12.05.21

Please note this is a public meeting and you may be recorded and published.