

PAULERSPURY PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council and the ensuing Ordinary

Meeting of the Parish Council

held on 25 MAY 2023

commencing at 7:30pm in Paulerspury Village Hall (Meeting room)
High Street, Paulerspury

ANNUAL MEETING AGENDA

PRESENT: Mr Westall, Mrs Sawyer, Mrs Fish, Mrs Gee, Mr Barker, Mr Trubshaw,
Mrs Westall Mrs Sawbridge

1A/23 ELECTION OF CHAIRMAN¹

i) To receive nominations.

It was resolved that Mr Westall would be the chairman of Paulerspury Parish Council for the year 2023-24.

ii) The signing by the chairman of the Declaration of Office of Chairman and his/her undertaking to observe the Code of Conduct as adopted by Paulerspury Parish Council on 28 June 2012

2A/23 APOLOGIES.

Apologies were received from Mr Wragg and Mr Baker. The apologies were accepted by the council.

3A/23 ELECTION OF VICE CHAIRMAN.

It was resolved that Mr Baker would be the Vice-Chairman of Paulerspury Parish Council for the year 2023-24.

4A/23 TO CONFIRM THE RESPONSIBLE FINANCIAL OFFICER.

It was resolved that Mrs Maggie Down would continue as the Responsible Financial Officer for the year 2023-24

¹ LGA 1972 ss15(2)

5A/23 TO CONFIRM BANK SIGNATORIES.

Mrs Sawyer, Mr Barker and Mr Baker were confirmed as the signatories for the year 2023-24

6A/23 TO APPOINT A REPRESENTATIVE TO THE FOLLOWING PUBLIC BODY.

Paulerspury Village Hall Committee

Mr Barker confirmed that he would continue as the Parish Council representative on the above committee.

7A/23 TO AGREE THE DATES AND TIMES OF THE ORDINARY MEETINGS OF THE COUNCIL FOR THE ENSUING YEAR.

With the exception of the December 2023 meeting which would be held on Wednesday 13 December, the remaining meetings would continue to be held on the last Thursday of each month.

8A/23 TO APPROVE THE ASSET REGISTER OF COUNCIL PROPERTY FOR INSURANCE RENEWAL PURPOSES.

It was resolved to make the following adjustments to the Asset Register.

:

£8000 Village signs
£140,000 War memorial - Calvary
£13,000 Playing Field Gazebo
£13,000 Bus shelters

9A/23 TO CONFIRM THE STANDING ORDERS AND THE FINANCIAL REGULATIONS OF THE PARISH COUNCIL (and make amendments if recommended)

The council resolved that it had taken all necessary measures via the above documents to ensure that all elements of potential risk (via the Risk Assessment) had been addressed and were effectively managed.

Ordinary Meeting of the Parish Council 25 May 2023

60/05/23 **APOLOGIES** - as above

61/05/23 **CO-OPTION TO THE PARISH COUNCIL** – carried to the next meeting.

62/05/23 **MEMBERS' DECLARATION OF INTEREST** *for items on the agenda and update of Interests where required.*

None declared

63/05/23 **TO APPROVE AND SIGN THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 27 APRIL 2023**

The minutes of the above meeting were approved and signed as correct.

64/05/23 **MATTERS ARISING ON THE MINUTES**

Matters arising to be addressed via agenda headings

65/05/23 **MEMBERS OF THE PUBLIC AND PRESS**

Comments are welcome from those attending the meeting. The total time allowed for this item is 15 minutes with a maximum of 3 minutes per speaker. Further public comment during the meeting is permissible only at the invitation of the Chairman.

County Councillor Mr Barter was present. Mr Barter reported that the Planning Committee at West Northants Council (WNS) had been rearranged. It now consisted of two Local Committees – North and South. A Strategic Committee would deal with applications of 200 and above properties and developments requiring 2 hectares of land and above. The likely effect is for more applications to be heard by the local committees than previously, as the hectare criterion for residential developments has been removed.

66/05/23 **PLANNING MATTERS**

WNS/2023/5080/FUL Mr Neil Badcock 38 High Street Paulerspury

Demolish existing dilapidated brick workshop that is attached to no 38 High Street and build a small 2 storey (2 bedroom) cottage in local stone with red quoin brick features which will aesthetically tie no 38 and no 40 together (no 40 is constructed of red brickwork)

Due to a lack of parking facilities this section of the High Street was frequently fully occupied by existing vehicles parking on-street, nose to tail. This effectively turns this section of the High Street into a one way street with accompanying hazards.

Paulerspury Parish Council **OBJECTED** to this application.

67/05/23 **FINANCE**

a) To receive April 2023 budget position and to approve payment of the outstanding accounts.

The outstanding accounts were approved for payment.

Chq. No	Payee	Account details	£
2735	N J Blackwell	Mowing	937.20
2736	I Westall	Litter Picking Equipment	28.47
2737	B M Down	Salary/Mileage/Office	761.50
2738	Paulerspury V Hall	Coronation Tea support	501.23
DD	T G & P	Electricity Supply	306.44

b) To consider the purchase of a life size scale cut-out traffic policeman

A cardboard-cut-out traffic policeman had been purchased. The clerk would enquire as to the insurance implications if any.

c) 2022-2023 Audit sent to External Auditors and Notices for the examination by members of the public posted on line.

68/05/23 **CORRESPONDENCE**

a) Tree planting.

An offer of saplings was declined due to a lack of suitable planting areas.

69/05/23 **SPINALLS FIELD**

a) To inform the Council of any issues raised via the inspection reports – see Inspection Reports File.

b) Rota 3/4ST, 10/11 RB, 17/18 SG, **24/25 IW** – confirmed.

70/05/23 **ROAD MATTERS**

a) To record actions taken by the clerk.

Cuttle Mill, Longcroft Lane, Plumpton End and several individual potholes had been repaired with many more awaiting attention. A 5 pothole repairs completed.

b) 30 mph speed limit continuation between Paulerspury and Pury End

The clerk had sent in an application for this.

c) Application for a Disabled Parking Bay reservation on Grays Lane.

had To date attempts to contact a relevant person at Grand Union Homes failed. The clerk to continue trying to make progress.

d) Speedwatch results

Mrs Westall

The exercise had been favourably received by residents. Two motorists had been recorded exceeding the 35mph limit.

71/05/23 **SUB-STATION LEASE** - update

without There was a restriction on the title which prevents any disposition consent from WNC. Work ongoing to resolved the impasse.

73/05/23 **ASH TREE LOCATED ON PLUMPTON END ROAD.**

Update – The parish council was awaiting final guidance from its insurer.

74/05/23 **PAULERSPURY URC GARDEN OF REMEMBRANCE**

a) Purchase update

The plan had been sent to Land Registry. In order for the transfer to be completed this was the only document outstanding.

b) To consider management details.

Deferred to the meeting 29 June 2023

75/05/23 **KING CHARLES III CORONATION CELEBRATION**

Report on the Village Hall Tea Afternoon.

Mr Barker

Thanks to the hard work of the committee this had been a great success with 104 tickets sold and iro 50 unsuccessful applicants. Just over £900 profit had been raised to date. Future events include a Race Night and a Murder Mystery Night. The Tea and Coffee Mornings (third Friday each month) were well attended..

Major changes to the heating system to minimise costs and decorating expenditure had given rise to a loss for the past year of £2,700. Gigaclear would be installing the internet for hall users. Concerns were raised regarding password usage.

76/05/23 **CHAIRMAN'S BRIEF TO THE NEWSLETTER AND THE WEBSITE**

Nothing to report to date.

77/05/23 **MATTERS FOR URGENT ATTENTION OR FOR THE NEXT MEETING**

- Consideration of public footpath misuse.

THURSDAY 29 June 2023 PAULERSPURY VILLAGE HALL 7:30 pm

The meeting closed at 9pm.