

PAULERSPURY PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council and the ensuing Ordinary

Meeting of the Parish Council

held on Monday 12 MAY 2025

commencing at 7:30pm in Paulerspury Village Hall (Meeting room)
High Street, Paulerspury

Prior to the start of the meeting all elected members signed their Declaration of Acceptance of Office, witnessed by the clerk.

1A/25 ELECTION OF CHAIRMAN¹

i) To receive nominations.

Mr Robin Baker was elected chairman unopposed.

ii) The signing by the chairman of the Declaration of Office of Chairman and his/her undertaking to observe the Code of Conduct as adopted by Paulerspury Parish Council on 28 June 2012

Mr Baker signed the Declaration of Office.

2A/25 APOLOGIES. - None

3A/25 CO-OPTIONS TO THE PARISH COUNCIL

Mrs Susie Gee, Mr Simon Wragg and Mrs Sandy Sawyer were duly co opted as members of Paulerspury Parish Council and signed their Declarations of Acceptance of Office.

4A/25 ELECTION OF VICE CHAIRMAN. – deferred to the June 2025 meeting

5A/25 TO CONFIRM THE RESPONSIBLE FINANCIAL OFFICER (RFO).

Mrs Maggie Down was confirmed as the RFO for the year 2025-6

¹ LGA 1972 ss15(2)

6A/25 TO CONFIRM BANK SIGNATORIES.

Mrs Sawyer and Mr Baker would continue as cheque signatories with Mr Simon Wragg becoming the third signatory. Mr Barker would be deleted.

7A/25 TO APPOINT A REPRESENTATIVE TO THE FOLLOWING PUBLIC BODY.

Paulerspury Village Hall Committee – Mrs Gee was duly appointed

8A/25 TO AGREE THE DATES AND TIMES OF THE ORDINARY MEETINGS OF THE COUNCIL FOR THE ENSUING YEAR.

Meetings would continue to be held on the last Thursday of each month with the December 2025 date being the 8th

9A/25 TO APPROVE THE ASSET REGISTER OF COUNCIL PROPERTY FOR INSURANCE RENEWAL PURPOSES.

The Asset Register was approved. The clerk would make enquiries as to the true cost of replacing the Calvary by a professional carver.

10A/25 TO CONFIRM THE ADOPTION OF STANDING ORDERS AND THE FINANCIAL REGULATIONS FOR THE PARISH COUNCIL (and make amendments if recommended)

These documents to be confirmed at the meeting to be held in June in order for amendments to be considered.

Ordinary Meeting of the Parish Council 13 May 2025

60/05/25 **APOLOGIES** - None

61/05/25 **MEMBERS' DECLARATION OF INTEREST** *for items on the agenda and update of Interests where required.* - None

62/05/24 **TO APPROVE AND SIGN THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 24 APRIL 2025**

The minutes of the above meeting were approved and signed as correct.

63/05/25 **MATTERS ARISING ON THE MINUTES**

Matters arising to be addressed via agenda headings

64/05/25 **MEMBERS OF THE PUBLIC AND PRESS** – None present

Comments are welcome from those attending the meeting. The total time allowed for this item is 15 minutes with a maximum of 3 minutes per speaker. Further public comment during the meeting is permissible only at the invitation of the Chairman.

65/05/25 **PLANNING MATTERS**

a) **2025/0327/LDE Refused**

The building has not been constructed in accordance with the approved plans detailed in Condition 2 of planning permission S/2014/1439/FUL and the use of the building is not incidental to the dwellinghouse, as required by Condition 7 of planning permission S/2014/1439/FUL. The construction and current use of the building are therefore not lawful, as they are contrary to planning permission S/2014/1439/FUL.

The clerk was instructed to contact West Northamptonshire Council (WNC) Planning Department to enquire as to what steps would now be taken.

b) **WNC/24/00032/MINFUL** Heritage Quarry Group, (North) Ltd

Pury End Quarry, Westy Road, Pury End. – extension to 31 July 2025.

66/05/25 **FINANCE**

a) To receive April 2025 budget position and to approve payment of the outstanding accounts.

Chq. No	Payee	Account details	£
2904	P Dards Consultancy	Microsoft Office Professional 2021	60.00
2905	MYES	Waste Bin Service	90.00
2906	B M Down	Salary/Mileage/Office	772.57

The above accounts were approved for payment. Also cheque no 2908 in the sum of £845.65 payable to Business Services CAS Insurance was approved for payment.

b) 2024-2025 Audit sent to External Auditors and Notices for the examination by members of the public posted on line.

c) To consider the renewal of the insurance policy.

The policy was accepted and renewed.

- d) To consider the purchase of and locations of additional dog waste containers

After much deliberation and thanks to input from residents it was confirmed to place a bin at the Lumber Lane entrance to Spinalls Field and to contact the Rolls Royce Foundation to see if they had objections to the bin currently situated at the entrance to Stony Hill being moved to the verge outside their premises.

67/05/25 **CORRESPONDENCE**

To confirm our new County Councillor. – Deferred to the June meeting.

68/05/25 **SPINALLS FIELD**

- a) To inform the Council of any issues raised via the inspection reports – see Inspection Reports File.

A new seat to be ordered for the infant's swing.

Inspection via Fields in Trust confirmed - £125.00

Preservation application to be applied to the wooden seating.

- b) Rota 2/3 June ST, 8/9 RB, 15/16 SG, 22/23 P D-T 29/30 **MD**
Confirmed

- c) Paulerspury Pre School's request to use the field for a Fun Day was approved with a suitable timing distance following the Annual Church Fete.

69/05/24 **ROAD MATTERS**

- a) To record actions taken by the clerk

Signage indicating a 5 day road closure (Cadent Gas) for the High Street had been placed erroneously and was eventually removed. .

- b) To confirm meeting with Highways 3 June 2025

70/05/25 **VE DAY CELEBRATION 5 May 2025 - Report**

The event was attended by 70 people who accordingly reported a very enjoyable event.

71/05/25 **PARISH COUNCIL COMMUNICATION**

- a) To confirm position of the new Parish Council website

Councillors Mr Davey-Turner and Mr Wilkins would be web masters

responsible for the management of the website which it is hoped would be live by the end of June 2025.

72/05/25 **CHAIRMAN'S BRIEF TO THE NEWSLETTER AND THE WEBSITE**

Request that dog owners be responsible for the appropriate disposal of their dog's waste.

73/05/25 **MATTERS FOR URGENT ATTENTION OR FOR THE NEXT MEETING**

Mrs Gee sought help regarding the malodorous smell emanating near her field. Rights of Way would be contacted as this was in the proximity of a Right of Way – RU6.

THURSDAY 26 June 2025 PAULERSPURY VILLAGE HALL 7:30 pm
- **Meeting room**

The meeting closed at